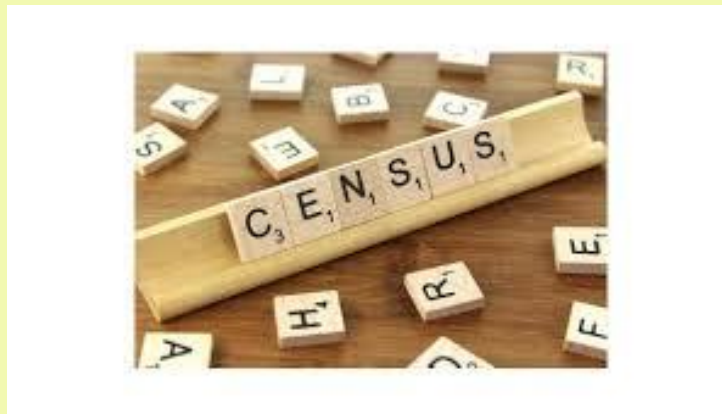


School Census 2017/18



EAL networks

Autumn 2017

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Aims

- Reminders of what information is needed and when
- Discussion of key points regarding the collection of information
- Updates on the Proficiency in English Codes
- Discussion around the process of gathering information last year
- Sharing of good practice

Key Dates

- Collection of the proficiency in English and the ethnicity indicators only happens in the **Spring census** (January collection date). All the other EAL indicators (e.g. Language code, country of birth, pupil nationality) are collected **throughout the year**.
- Guidance document however does state that “Most of the data collected in the school census is that which a well-managed school would be expected to use for its own purposes.”

Key Information

5.3.1 Ethnicity (All Schools)

- Ethnicity is collected for all pupils and records the ethnicity **as stated** by the parent/ guardian or pupil.
- Ethnicity is a personal awareness of a common cultural identity and relates to how a person feels and not how others perceive them. It is a subjective decision as to which category a person places themselves in and does not infer any other characteristics such as religion or country of origin.

Key Information

- The school **must not** ascribe any ethnicity to the pupil. This information **must** come from the parent/guardian or pupil. Where the ethnicity has not yet been collected this is recorded as 'NOBT' (Information not yet obtained). Where a parent/guardian or pupil declines to provide ethnicity data, code 'REFU' (refused) is recorded and returned.

Key Information

5.3.2 Language Code (All Schools) (Used for funding)

- Language is collected for all pupils and records the language as stated by the parent/guardian or child.
- Schools should record a pupil's first language where this is not English – that is:
 - where the pupils has been exposed to a language other than English during early development and continues to be exposed to this language in the home or community

Key Information

- The school must not ascribe a specific language to the pupil. The codes **ENB** (Not known but believed to be English) and **OTB** (Not known but believed to be other than English) are only appropriate to use where **all** of the following conditions apply:
 - Pupil's first language is not known with absolute certainty
 - Parents have not responded to enquires
 - School is able to judge with a high degree of confidence whether the pupil's language is English or not
- Where the parent/guardian or pupil have declined to provide a first language, then code '**REF**' (refused) must be used.

Key Information

5.3.3 Proficiency in English (All Schools)

Proficiency in English is required for all pupils recorded on roll in the census where **BOTH** of the following conditions apply:

- Language has been recorded as anything other than ‘English’, ‘Believed to be English’ or ‘British Sign Language’ in that census (that is <Language> is **not** equal to ‘ENG’, ‘ENB’ or ‘BSL’)

Key Information

AND

- The actual national curriculum year group recorded is 'Reception' or above (or the pupil is aged 4 and above as at 31 August 2017 where national curriculum does not apply.)

More on these codes later

Key Information

5.3.4 Country of Birth (All Schools)

- Country of birth is collected for all pupils and records the country in which the pupils was born, as stated by the parent/guardian or child.

Country of birth must be as declared by the parent / guardian or pupil.

There is absolutely **no requirement** for schools to request, or see, any documentary evidence of a pupil's country of birth. Schools **must not** request to see any documentation (such as: a passport or birth certificate) to verify the information declared by the parent / guardian or pupil for the purposes of the census.

Key Information

Where a child was born in unusual circumstances – such as: outside of national boundaries (in international water) - the pupil may be classified as “**stateless**”.

The school must not ascribe a country of birth to the pupil but may, where appropriate, use the following codes:

- ‘**refused**’ – where the parent or guardian has declined to provide the information requested
- ‘**not yet obtained**’ - where the data has not been obtained by census day
- ‘**not known**’ - this code is only to be used where a guardian or adoptive parent has taken care of the child and this information is not known

Key Information

5.3.5 Pupil nationality [All schools]

- Pupil nationality is collected for all pupils and records the nationality of the pupil as stated by the parent / guardian or child.

Nationality must be as declared by the parent / guardian or pupil. There is absolutely **no requirement** for schools to request, or see, any documentary evidence of a pupil's nationality. Schools **must not** request to see any documentation (such as: a passport or birth certificate) to verify the information declared by the parent / guardian or pupil for the purposes of the census.

Key Information

- For pupils with ‘Multiple Nationality’ (also known as ‘Dual Nationality’) more than one nationality may be recorded.
- Where the child was born in unusual circumstances; such as: outside of national boundaries (in international water), the pupil may be classified under the nationality of the parent or as “stateless”.

The school must not ascribe nationality to the pupil but may, where appropriate, use the following codes:

- ‘**refused**’ – where the parent or guardian has declined to provide the information requested
- ‘not yet obtained’ - where the data has not been obtained by census day
- ‘**not known**’ - this code is only to be used where a guardian or adoptive parent has taken care of the child and this information is not known

Collecting Information

1.2.3 Collection of pupil characteristics from parents / guardians or pupils

Whilst it is not possible for a parent / guardian or an individual pupil to opt out of the school census collection; the following data items:

- ethnicity
- language
- country of birth
- nationality

must always be reported as declared by the parent / guardian or the pupil (where a pupil is deemed mature enough to have capacity to understand and agree to share their personal data with others).

Collecting Information

1.2.3.1 Data subject right of refusal

- When collecting the data items listed above from the parent / guardian or pupil schools must ensure that they are made aware of their right to decline to provide data on pupil nationality and country of birth. Where they exercise this right, the information is returned in the census using the code '**refused**'.

Collecting Information

1.2.3.2 Data subject right of retraction

- When collecting data on pupil nationality and country of birth from the parent / guardian or pupil schools must ensure that they are made aware of their right to retract previously submitted data with respect to any nationality or country of birth information returned in a previous census. The parent / guardian or pupil must inform their school of this decision and the school will then update their MIS to show that the data subject has declined to provide this information, using code '**refused**'. This will then be transferred to the department within the next school census collection after the update has been made and the department will remove from our systems any information previously collected via the school census on country of birth and nationality.

Collecting Information

1.2.3.3 When is it appropriate to collect information direct from a child / pupil?

- Information may only be requested directly from a child / pupil where they are deemed mature enough to have capacity to understand and agree to share their personal data with others.

Language proficiency codes

Code A = New to English

Code B = Early Acquisition

Code C = Developing Competence

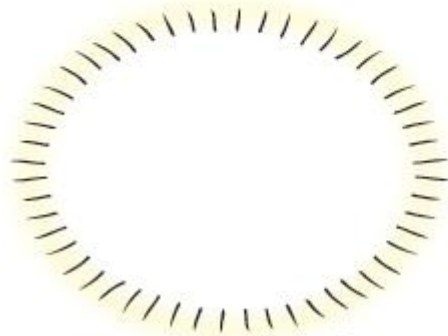
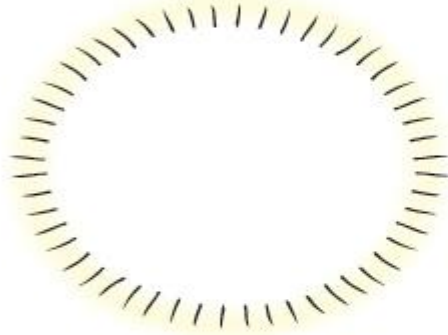
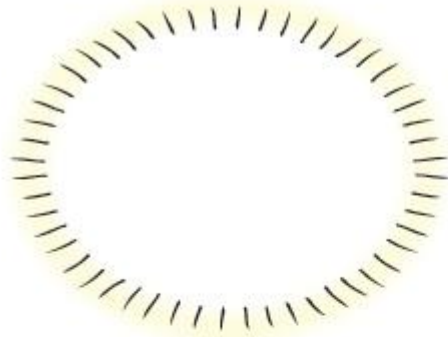
Code D = Competent

Code E = Fluent

Code N = Not Yet Assessed

Working/Not Working

WORKING



NOT WORKING



Final Point

- Statutory
- Best Fit
- Teacher Assessment
- Use the data

Pupil and School Support



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