

8<sup>th</sup> May 2018

**To whom it may concern:**

Dear Sir/Madam,

We write further to your recent correspondence enquiring as to the status of Birmingham City Council's compliance with the General Data Protection Regulation (GDPR).

We are aware that GDPR will take effect from 25 May 2018. This will strengthen and unify the safety and security of all data held within organisations, focussing on privacy and the rights of the individual.

**Our Commitment**

Birmingham City Council takes its responsibility very seriously. We have always had a robust and effective data protection programme in place which complies with existing law and abides by the data protection principles. However the GDPR brings new challenges and we wish to reassure all customers, controllers, processors that we recognise our obligations to meet the demands of the GDPR in all areas of our business.

It is our aim to be fully compliant with the GDPR. Maintaining compliance will be an on-going task, far beyond 25 May 2018. A range of activities have been carried out by the Council to review its existing practices and update its policies and procedures to take account of the obligations under GDPR. We will continue to work in ensuring the Council manages its data protection responsibilities in accordance with its legislative responsibilities and identifying any gap areas and implementing the new policies, procedures and measures to minimise and mitigate risks.

We will update and continue to review our Privacy Notice ensuring that all individuals whose personal information we process will be informed of:

- their rights
- how we keep personal information safe
- the legal basis we rely on to use information
- the types of information we collect and use



**Where you can find it**

Our Privacy Notice will be effective from 25 May 2018 and you will be able to find it by visiting our website – [www.birmingham.gov.uk/privacy](http://www.birmingham.gov.uk/privacy). If you have any questions about anything covered above, please contact:

Data Protection Officer  
Corporate Information Governance Team  
PO Box 16366  
Birmingham  
B2 2YY

Or via email: [infogovernance@birmingham.gov.uk](mailto:infogovernance@birmingham.gov.uk)

Yours faithfully

A handwritten signature in black ink, appearing to read "Peter Bishop".

**Peter Bishop**  
CIO & Assistant Director  
Information, Technology & Digital Services  
Strategic Services  
Birmingham  
B7 4BL