

# Pupil & School Support In Year Subscription 2021 - 2022

## Purchase of Additional Hours

Please complete all 3 sections

### Section 1: Contact details

<b>School Setting:</b>			
<b>Address:</b>			
		<b>Post Code:</b>	
<b>Telephone:</b>		<b>Fax:</b>	
<b>Email:</b>			

### Section 2: Required purchase

Please indicate below in **either** section A or B, what you would like to purchase:

A. A block of hours to be spread across the year according to the needs of the school/setting at a cost of £145 per hour (indicate below):

6hrs £870	9hrs £1305	12hrs £1740	Other amount (please specify)
<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

B. A one-off activity, e.g. School SEN Review. Please specify your requirements and we will contact you to confirm costs:-

All prices are correct at time of going to press. Please check our website for updates and e-briefings.

**Section 3: Payment Method**

Please tick the relevant section below to indicate preferred payment method and complete details as appropriate:

1) Cheque Book School.

Invoice address if different from above:

Please attach a Purchase Order if you wish to.

2) By Cheque – made payable to “Birmingham City Council”

3) Journal/Internal Transfer Code - please ensure all boxes are completed.

**Cost centre****Subjective****3<sup>rd</sup> Element**

Please attach a Purchase Order if you wish to.

**School Contact (SENCo):****Head Teacher's name  
(BLOCK CAPITALS):****Head Teacher's  
Signature:****Date:**


Please return the completed form by post or email to:

PSS Subscription at Access to Education,  
City Learning Centre Building, Thornbury Road, Birchfield, B20 3DE

Email: [A2EFlatSandwich@birmingham.gov.uk](mailto:A2EFlatSandwich@birmingham.gov.uk)